

JENNA ROBBINS

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Film, theater, graphic design portfolio at jennarobbins.weebly.com

EDUCATION

WESLEYAN UNIVERSITY, MIDDLETOWN, CT

- Bachelor of Arts, May 2013
- Honors Thesis in 16mm Film Production
- Representative Classes: Advanced Filmmaking; American Film Industry; Television Aesthetics
- Majored in Film Studies and Theater
- GPA 3.75/4.0
- Dean's List: Fall 2010; Fall 2012; Spring 2013

WORK EXPERIENCE

THE HOLLYWOOD REPORTER, LOS ANGELES

Editorial Intern

June 2014 to present

- Research articles
- Transcribe interviews
- Copyedit articles
- Interview potential sources
- Write short articles and blog posts

ACADEMIE DE NANTES, ANGERS, FRANCE

October 2013 to April 2014

English Teaching Assistant

- Taught English in French public middle and high schools

ARCHER ENTERTAINMENT, LOS ANGELES

June 2013 to September 2013

Production / Management Coordinator

- Wrote, produced, and directed original web series
- Helped cast feature film and web series
- Managed LACasting and ActorsAccess breakdown notices
- Performed industry research and helped develop business plan for feature film
- Liaised with talent management clients and their agents

HOME BOX OFFICE, LOS ANGELES

May 2012 to August 2012

Production Intern

- Wrote coverage for scripts in production
- Researched potential composers for series and created resume archives for executive use
- Aided executive assistants
- Answered phones for production and post-production executives

FREELANCE FILM / VIDEO INDUSTRY WORK, LOS ANGELES

June 2011 to August 2011

Film / Video Production Assistant

- "Pretty Rosebud" (independent feature film)
- "Back Then" (independent feature film)
- Maker Studios (YouTube video production company)

WESLEYAN UNIVERSITY EXPERIENCE

Film Writer, Director, Editor, "My Fictional Boyfriend"

- Wrote, directed, and edited an original 12-minute senior thesis film, a romantic comedy
- Assembled crew, organized auditions, found locations, props, and costumes
- Experience loading and operating camera with 16mm film stock, logging dailies, editing film work prints using Steenbeck flatbed suites, and editing video and sound using Final Cut Pro

Theater

- **Board Member, Publicity Manager and Historian**, Wesleyan 2nd Stage Student Theater Production Co.
- **Director**, "Little Shop of Horrors" and "Into the Woods"
- **Stage Manager and Props Master**, for various Student and Theater Faculty Productions

Wesleyan Argus Newspaper

- Editor and Writer, Arts Section – Wrote regular television criticism column

SKILLS

Computer: Final Cut Pro; Adobe Photoshop/Illustrator; Microsoft Office Suite; Final Draft; Filemaker Pro

Graphic Design: Experienced designer of promotional materials for the Wesleyan Film and Theater Departments and numerous student theatrical productions and events

Language: Fluent in French

Miscellaneous: Baking, Snowboarding, Photography